

**MINUTES OF THE
CLARK COUNTY LAW LIBRARY
BOARD OF TRUSTEES**

Meeting Held November 5, 2015

**I. CALL TO ORDER/CERTIFICATION OF PROPER POSTING OF
AGENDA AND APPROVAL OF AGENDA AS POSTED. (FOR POSSIBLE
ACTION)**

The meeting was called to order at 12:12 p.m.

Board members present:

Thomas D. Beatty, President
Hon. Joanna S. Kishner (arrived via conference call at 12:27 p.m.)
Hon. Jerry A. Wiese II (departed at 1:00 p.m. for court calendar)
Karen Powell
Barbara Wagner

Board members not present:

Margaret Lambrose, Secretary
Hon. Vincent Ochoa

Others in attendance:

Elizabeth Vibert, Legal Counsel for the Clark County Law Library
Denise Shields, Sr. Financial Analyst, Clark County Dept. of Finance
Margie Yatson, Financial Analyst II, Clark County Dept. of Finance
Karen Byrd, Director, Clark County Law Library
Chanteyl Newman, Office Services Manager, Clark County Law Library
Summer Youngquist, Law Librarian, Clark County Law Library
Shelly Newton, Law Librarian, Clark County Law Library

Ms. Byrd certified that the agenda had been properly posted.

II. PUBLIC COMMENT.

None.

**III. APPROVAL OF MINUTES FROM AUGUST 20, 2015. (FOR POSSIBLE
ACTION)**

It was moved and carried that the minutes from August 20, 2015 be approved.

**IV. FINANCIAL REPORT. DISCUSSION AND POSSIBLE ACTION
REGARDING THE LAW LIBRARY FINANCIAL REPORT. BOARD
ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)**

It was moved and carried that financial report be accepted.

V. LIBRARY OPERATIONS REPORT. DISCUSSION AND POSSIBLE ACTION REGARDING THE LAW LIBRARY OPERATIONS REPORT. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was moved and carried that the Law Library extend its contract with SOA Security through the end of the current fiscal year.

It was moved and carried that the Law Library extend its Saturday hours of operation from 10:00am - 5:00pm to 8:00am - 5:00pm, effective January 9, 2016.

VI. DISCUSSION AND POSSIBLE ACTION REGARDING DOCUMENT SCANNING PROCEDURES FOR PATRONS. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

Judge Kishner abstained from this vote.

It was moved and carried that the Law Library begin providing court document scanning services to patrons. The Law Library will charge \$0.10 per scanned page and \$3.00 per USB drive to store the scanned documents if the patron does not have a USB drive.

VII. APPROVE HOLIDAY SCHEDULE FOR 2016. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was moved and carried that the proposed 2016 Holiday Schedule be approved.

VIII. DISCUSSION AND POSSIBLE ACTION REGARDING INTERLOCAL AGREEMENTS BETWEEN THE LAW LIBRARY BOARD OF TRUSTEES AND CLARK COUNTY. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

This item was taken first. Action on this item was deferred until the next board meeting, pending revisions to be made to the Memorandum of Understanding proposed by Mr. Wells, Assistant County Manager for Clark County. It was the sense of the board that a copy of the Interlocal Agreement between Clark County and the Regional Flood Control District be obtained from the County Clerk's office for comparison.

IX. DATE FOR THE NEXT BOARD MEETING SCHEDULED FOR DECEMBER 1, 2015. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

No action taken.

X. PUBLIC COMMENT.

None.